

Privacy Statement

Last updated: August 2022

The Nova Clean Energy Privacy Statement applies to Nova Clean Energy's (and its affiliates) websites and services that link to the Statement.

Nova Clean Energy and its affiliates take data protection responsibilities seriously. Below are highlights of our Privacy Statement.

1. Collective and Uses of Your Personal Information

- We collect and use information about you for a variety of reasons such as if you use one of our websites or online services, are identified as a potential customer, work with us as a business partner, or apply for employment with Nova Clean Energy.
- We will use your personal information for the purpose it was collected and will not use it for a different purpose without first asking for your permission.

2. Legal Basis for Processing

In contacting us, you are consenting to the processes as described on this page. The legal basis is GDPR 6(1)(a) – Consent of the data subject.

When applying for employment, you consent to the processing of your data on the legal basis of GDPR 6(1)(f) – Legitimate interests pursued by the controller.

3. Data Retention

In all cases listed above, we retain your personal data until such a time you ask us to remove your details.

If you contact Nova Clean Energy via our contact information provided below, we reserve the right to keep your message indefinitely. This is to aid continuity and so that we can view any historic context which may have bearing on subsequent support mail, even if members of the support staff change. Support staff adhere to strict internal privacy and security policies.

4. Your Choices and Rights

Nova Clean Energy respects your rights in how your personal information is used and shared. You may request access or corrections to your personal information.

5. Sharing Your Personal Information

- We may disclose your personal information to third parties for the purposes of operating our business, delivering, improving, and customizing our services, sending marketing and other communications related to our business, and for other legitimate purposes permitted by applicable law or otherwise with your consent.
- We may disclose your personal information to third parties so they may share information about their products and services. You may opt-out of Nova Clean Energy sharing with third parties for their marketing purpose by contacting us using the information in the Contact Us section.
- We will ask your permission before sharing your personal information with third parties for any purpose other than the reason you provided it for or as otherwise stated in our Privacy Statement.

6. Security

Nova Clean Energy is committed to protecting your personal information and implements physical, administrative, and technical safeguards designed to protect your information from unauthorized access, use, or disclosure.

7. How to Contact Us

If you have any questions, concerns, or complaints regarding our compliance with our Privacy Statement and data protection laws, or if you wish to exercise your rights, we encourage you to first contact us using the contact details below. We will investigate and attempt to resolve complaints and disputes and will make every reasonable effort to honor your wish to exercise your rights as quickly as possible and, in any event, within the timescales provided by data protection laws.

Email: contact@novacleanenergyllc.com